



DEPUTY DEAN'S OFFICE (UNDERGRADUATE)
SCHOOL OF BUSINESS AND ECONOMICS
UNIVERSITI PUTRA MALAYSIA
43400 UPM SERDANG
SELANGOR DARUL EHSAN
MALAYSIA

INTERNATIONAL UNDERGRADUATE ADMISSION APPLICATION FORM
 ACADEMIC YEAR SESSION

Please affix
 photograph here
 (COMPULSORY)

A PREFERRED STUDY PROGRAMME			
STUDY MODE		PROGRAMME	
SEMESTER		SESSION	
1 st Choice			
2 nd Choice			

B PERSONAL DETAILS			
Full Name (as stated in passport)			
International Passport No.			
Date of Issue		Date of Expiry	
Country Residence		Place of Issue	
Nationality		Citizenship Status	
Date of Birth		Place of Birth	
Gender		Religion	
Marital Status			
Postal Address			
City/ State		Postcode	
Country			
Home Telephone No.		Handphone No.	
Email			
Permanent Address			
City/ State		Postcode	
Country			
Home Telephone No.		Handphone No.	
Disability		Colour Blind	

C FAMILY INFORMATION			
1. FAMILY/ GUARDIAN INFORMATION			
Name of Father/ Mother/ Guardian			
Relationship with Applicant		No. of Dependents	
Nationality			
Occupation		Monthly Income	
Address			
City/ State		Postcode	
Country			
Home Telephone No.		Handphone No.	
Email			
2. NEXT OF KIN DETAIL			
Name			
Relationship with Applicant		No. of Dependents	
Nationality			
Occupation		Monthly Income	
Address			
City/ State		Postcode	
Country			
Home Telephone No.		Handphone No.	
Email			

D ACADEMIC QUALIFICATIONS					
1. PRIMARY EDUCATION					
Name Of Primary School	Country	Years of Study			
		From	To		
2. SECONDARY EDUCATION					
Name Of Secondary School	Country	Years of Study		Qualification Achieved	Score/ CGPA
		From	To		
SUBJECT				Marks/Grade Obtained	Maximum Marks
ENGLISH					
MATHEMATICS					
BIOLOGY					
CHEMISTRY					
PHYSICS					

3. HIGH SCHOOL EDUCATION					
Name Of High School	Country	Years of Study		Qualification Achieved	Score/ CGPA
		From	To		

SUBJECT	Marks/Grade Obtained	Maximum Marks
ENGLISH		
MATHEMATICS		
ADDITIONAL MATHEMATICS		
BIOLOGY		
CHEMISTRY		
PHYSICS		

4. OTHERS QUALIFICATION					
Name of Institution/ Collage/ University	Country	Years of Study		Qualification Achieved	Score/ CGPA
		From	To		

5. UNIVERSITY/ TERTIARY EDUCATION					
If you have previously admitted to Universiti Putra Malaysia or other Malaysian Institution in Malaysia for Foundation, Diploma or Degree programme, please provide the following information.					
Name of Institution/ Collage/ University	Years of Study		Qualification Achieved	Score/ CGPA	Reason for Withdrawal
	From	To			

E LANGUAGE PROFICIENCY						
LANGUAGE	WRITING			SPEAKING		
	EXCELLENT	GOOD	FAIR	EXCELLENT	GOOD	FAIR
ENGLISH						
MALAY						
Others :						

ENGLISH LANGUAGE REQUIREMENT		
	DATE TAKEN	SCORE
MALAYSIAN UNIVERSITY ENGLISH TEST (MUET)		
INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS) ACADEMIC		
TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL), PAPER BASED VERSION		

G FINANCIAL SUPPORT			
Financial support			
If Others, please specify			
Name of Sponsor			
Sponsor Address			
City/ State		Postcode	
Country			
Telephone No.			
E-mail			

H REFEREES			
1. REFEREE 1			
Name			
Organization		Position	
Address			
City/ State		Postcode	
Country			
Telephone No.			
Email			

I DECLARATION			
I hereby declare that all information provided by me in connection with this application is true, accurate and complete. I understand that Universiti Putra Malaysia reserves the right to vary or reverse any decision made on the basis of inaccurate, incomplete or false information.			
Applicant's Signature			
Applicant's Name		Passport No.	
Date			

APPLICATION CHECKLIST

Please provide the following documents:

1	Certified copy of Higher School Certificate (HSC)/GCE 'A' Level/Diploma or equivalent; (must be translated if issued in other than English Language)	
2	Certified copies of Transcript of Academic Record from your previous university/college/school (must be translated if issued in other than English Language)	
3	A copy of English language certificate (IELTS/TOEFL PBT/TOEFL IBT/MUET/ CIEP).	
4	A copy of passport (first page). The passport must be valid for at least two (2) years prior to expiry date.	
5	Certified copy of Student pass (if studying in Malaysia)	
6	Certified copy of applicant's Financial Statement or Letter of Undertaking from sponsor;	
7	A passport – size photo with blue background	
8	A non-refundable application processing fee of USD65.00/ RM280.00 via UPM Payment Gateway (https://paygate.upm.edu.my/action.do?do=&bahasa=bi) Or Payment Portal for Universiti Putra Malaysia (UPM) https://landing-pages.flywire.com/landing/upm Or by the Online Funds Transfer : Bank Account No : 8002155042 Bank Name : CIMB BANK BERHAD Account Name : UPM Collection Bank Branch : Universiti Putra Malaysia, Serdang Branch	

Note:

1. Certification must be verified by recognized authorities;
2. All the above supporting documents that are not in English must be English translated and certified by the recognized authorities and send to our office via post for processing purposes. **DO NOT ATTACH ORIGINAL CERTIFICATE OR DOCUMENT;**
3. Application will only be processed when all relevant supporting document are received by our office;
4. All application must be attached with certified copy of payment, application without the processing fee will not be processed.
5. Please send your application form and all the above documents to :

**DEPUTY DEAN'S OFFICE (UNDERGRADUATE),
School of Business and Economics,
Universiti Putra Malaysia,
43400 UPM SERDANG,
Selangor Darul Ehsan,
Malaysia.**

Or

email the application form and supporting documents in a SINGLE pdf file to sama.spe@upm.edu.my
EMAIL SUBJECT: APPLICANT NAME; PASSPORT NO. AND NAME OF PROGRAMMES